



**NEW YORK STATE TRAINING AND TECHNICAL ASSISTANCE
PROFESSIONAL CREDENTIAL
PROFESSIONAL DEVELOPMENT SPECIALIST AGREEMENT**

Trainer Name: _____ **Aspire ID:** _____

As a participant of the New York State Training and Technical Assistance Professional Credential, as a Professional Development Specialist I agree to the following:

- Support the work of New York Works for Children and I will help others understand the role of New York Works for Children in improving the quality of professional development opportunities which will, in turn, improve the quality of early childhood education in New York.
 - Present content that is congruent with the National Association for the Education of Young Children's Code of Ethical Conduct for Early Childhood Adult Educators. The Code of Ethical Conduct will also guide my own behavior.
<http://www.naeyc.org/files/naeyc/file/positions/ethics04.pdf>
 - Present current and factual information that reflects best practices for adult learning situations, including maintaining the confidentiality of all participants.
 - Adhere to copyright laws. I will not present material produced by other trainers or training programs without first obtaining written permission and/or acknowledging the source of the information as appropriate.
 - Provide professional development activities that are within the boundaries of my competence and expertise.
 - Treat all workshop participants with fairness and respect and will not discriminate against anyone for any reason. I will present information that is respectful and inclusive of diverse cultures.
 - Remain current in my profession by actively pursuing opportunities to continue my own professional development.
 - Not sell products or services, or allow others to, during a training session unless the products or services are directly related to the training content.
 - Cooperate with other professionals to the best of my ability in order to better serve Early Childhood Education professionals, children and families of New York.
 - Maintain good standing with the NYSAEYC partner agencies including, but not limited to: the Office of Children and Family Services, the State University of New York Professional Development Program and New York Works for Children.
- By checking the box, I declare that I have read each of the above ethical obligations and professional responsibilities and agree to abide by them.*

Trainer Signature _____ Date ____/____/____

This form must signed and submitted with your portfolios and again at renewal.